



Clinical Specialist Job Description

Objective: Housing for New Hope connects our neighbors to housing and hope. The Clinical Specialist will serve as a key member of the Supportive Housing Alliance HNH Pilot project and will bring a commitment to providing excellent clinical services to project participants. The Clinical Specialist will serve on a supportive team, that provides intensive case management and mental health services to homeless individuals and families as they take the next step in their journey to stable housing: long-term rental in an apartment or house. The Clinical Specialist will conduct comprehensive clinical assessments, create treatment plans, and provide ongoing therapeutic services to promote the mental, emotional, and social well-being of project participants. **This is a time limited position for duration of 18-month grant.**

Reports to: Director of Client Services

Team: Supportive Housing: HNH Alliance Pilot

Supervises: N/A

Status: Contract; 25 hours per week

Responsibilities:

1. Coordinate and deliver individual and group mental health and supportive services to 7-14 households as enrolled in SAMHSA-funded project.
2. Support a team-based environment that motivates and inspires team members to work collaboratively toward project goals and exceed established improve client outcomes.
3. Using a harm-reduction approach, effectively apply appropriate interventions for psychosocial and behavioral mental health disorders, including substance abuse.
4. Develop Person Centered Plans based on strengths and needs, and individual goals and objectives.
5. Network with community service providers to identify programs and resources that will increase client skills and establish goals (life management skills, educational and/or career goals, financial management skills, health and wellness goals and decision-making skills).
6. Maintain accurate client documentation.
7. Ensure consistent contact with clients based on assessed needs, program policies, and funding guidelines. Client engagement will include in office and/or on-site home visits.

8. Perform administrative duties as required, including evaluative measures according to Government Performance and Results Act (GPRA) and SAMHSA standards and requirements.
9. Maintain regular communication with the Director of Client Services and Supportive Housing team members on issues involving program clients and other stakeholders, including established community partners and funders.
10. Participate in agency trainings, meetings, and special events.
11. As appropriate, attend collaborative meetings with community partners.
12. Other Duties as assigned by Supervisor

Qualifications

- Master's Degree in Human Services-related field; Full Licensure in the State of North Carolina, LCSW or LPC preferred
- 3-5 years experience with individual and/or group therapy, preferably with homeless or low-income individuals or families.
- Thorough knowledge of psychosocial, and behavioral disorders, including substance abuse and chronic medical problems.
- Thorough knowledge of vulnerable populations, including for specific patient populations for which the position may be required to serve. The ability to communicate effectively with people of diverse backgrounds and educational levels.
- Capacity to build strong relationships with a diverse range of clients, colleagues, and community partners.
- Excellent written and verbal communication skills.
- Ability to multi-task and manage competing priorities effectively.
- Strong organizational skills, attention to detail, and ability to meet deadlines consistently.
- Ability to work effectively both independently and as part of a team.
- Demonstrate maturity and professionalism even in stressful situations.
- Flexible and adaptable work style.
- Familiarity with Durham's social service providers and public benefits programs a plus.
- Valid NC Driver License and Car Insurance and willingness to travel in the community.

Compensation: Salary commensurate with experience and qualifications.

Compensation Range: \$28.00 to \$31.00/hour

To apply: Submit one document that includes your cover letter and resume via email to:

Tamaira Johnson
HR Manager
Housing for New Hope
jobs@housingfornewhope.org

Applications review will begin immediately and continue until the position is filled.

Academic, MVR and criminal checks will be conducted before a final offer is made.

Housing for New Hope is an equal opportunity employer and values diversity. All employment is decided based on qualifications, merit and business needs.